



Upper Saddle River Board of Education

395 West Saddle River Road
Upper Saddle River, NJ 07458

Mrs. Susan Gandara, President

Mrs. Erin Ginsberg

Mrs. MaryAnn Gray, Vice President

Mr. Mark Mehegan

Mr. Stephen Quagliani

Dr. David Verducci

Mrs. Joy Wenberg

December 9, 2024
Regular Meeting – 7:00 p.m.
Cavallini Media Center
392 West Saddle River Road

AGENDA

This is a regular meeting of the Upper Saddle River Board of Education and appropriate notice has been provided to the designated newspapers, the Borough Clerk and all interested parties requesting such notice.

Two opportunities are provided at this meeting for citizens to make comments. The Board values and welcomes comments and opinions from the residents of Upper Saddle River as long as remarks are not personal or discourteous. Public comment allows the Board to listen to community members and to hear their opinions on school policy and operations.

Upon being recognized, persons wishing to speak should stand and identify themselves by name and address; the speaker should direct his/her remarks to the presiding officer. Comments shall be limited to school-related issues and each speaker will limit his/her remarks to three minutes. If personal or discourteous statements are made, the presiding officer shall require the speaker to stop. If, in the judgment of the presiding officer, the total time devoted to public comment becomes excessive, the presiding officer may indicate the Board has time for one more speaker and will so notify the public.

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|------|--|-----------------|
| I. | Call to order and roll call | Mrs. Gandara |
| II. | Flag salute and Pledge of Allegiance | Mrs. Gandara |
| III. | Opening statement by presiding officer | Mrs. Gandara |
| IV. | REPORTS | |
| A. | Superintendent's Report | Dr. Schoen |
| B. | Board Secretary's Report | Mrs. Imbasciani |
| C. | Board President's Report | Mrs. Gandara |
| D. | Student Representative's Report | Miss Zoya Batla |
| E. | Committee Reports | |
| | Education | Mr. Quagliani |
| | Finance/Negotiations | Mrs. Wenberg |
| | Infrastructure | Mr. Mehegan |

Personnel
Policy/Governance
School Boards Liaison

Dr. Verducci
Mrs. Ginsberg
Dr. Verducci

- F. USREF Report Mrs. Tedd
G. USRPTO Report Mrs. McGovern

V. **PRESENTATION**

1. 2024/25 District Goals Update Mr. Kaplan/Mrs. Malloy

VI. **PUBLIC COMMENT (for Agenda Items only)**

VII. **ADMINISTRATION** Dr. Schoen

The following motion has been recommended for approval by the Superintendent at this meeting:

- A. BE IT RESOLVED that the Board affirms the Superintendent's decision that investigation #272163***11062024 is not an incident as defined under HIB Policy #5512. The Superintendent shall notify the parents and/or guardians of the Board's decision in writing in accordance with Board Policy and N.J.S.A. 18A:37-15(e).

VIII. **PERSONNEL** Dr. Schoen

This motion will be one motion that encompasses items A through D and will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Resignations

1. Accept the resignation of Emily Cooper, Behaviorist, effective January 1, 2025.
2. Accept the resignation of Donna Reilly from Cavallini Hall Duty, effective December 2, 2024.
3. Accept the resignation of Melissa Ruffilo, Registered Nurse, effective June 20, 2025.

B. Appointments

1. Appoint Thomas Farrell to the position of Paraprofessional at Bogert School, effective January 2, 2025, Step 5, prorated.
2. Appoint Nicole Wallack to the position of ABA Paraprofessional at Reynold School, effective January 2, 2025, Step 6, prorated, plus ABA Stipend, prorated.
3. The following staff members are recommended for the positions listed below for the 2024/25 school year:

ADVISORS		STIPEND
LEO Cubs Club Co-Advisors (Level A)	Kerry Anne Murphy	\$825.00
“ (Split)	Leigh Ann Weil	\$825.00

4. The following staff members are recommended for the position listed below for the 2024/25 school year:

Hall Duty		
Reynolds (Effective January 2, 2025)	Kimberly Darquea	\$5.72 per diem
Cavallini (Effective December 2, 2024)	Kristin Martinez	\$1,030.00 prorated
Lunch Duty		
Bogert	Alexandra McCreight	\$22/day
Bogert	Nathan Bischoff	\$22/day

5. Rescind the following motion which was approved on November 18, 2024:

Hall Duty		
Reynolds	Danielle Hoffman (50%)	\$515.00
“ (Split)	Carol Krebs (50%)	\$515.00

6. Approve the following staff members for the positions listed below for the 2024/25 school year:

Hall Duty		
Reynolds (Effective February 1, 2025)	Danielle Hoffman (50%)	\$515.00
Reynolds	Carol Krebs (100%)	\$1,030.00

7. Approve Cynthia Haas to provide Instrumental Music teaching support for Cavallini Middle School's participation in both the County Band and Region Band, outside of contractual hours, not to exceed four (4) days. 50% of per diem rate
8. Appoint Samantha Liggio to the position of ACE Team Member for the 2024/25 school year. \$22.00/hour
9. Approve Sarah Maginnis, 1st Grade Classroom teacher, as an administrative intern in Reynolds School for the 2024/25 school year.
10. Appoint Alexandra McCreight as a Chorus Aide to assist at Bogert's After School Chorus, one day per week, effective January 2, 2025. Hourly Rate
11. Appoint Jennifer Ranges as a Chorus Aide to assist at Bogert's After School Chorus, one day per week, effective January 2, 2025. Hourly Rate
12. Approve Maximus Tripodi to provide Vocal Music teaching support for Cavallini Middle School's participation in the New Jersey honors choir and Bergen County Middle School Choir, outside of contractual hours, not to exceed four (4) days. 50% of per diem rate

C. Change In Assignment:

1. Approve the transfer of Alana Capogrosso from K-8 Intervention Teacher to Instructional Coach, effective January 1, 2025.

D. Substitutes/Volunteers

1. Approve high school student, Emma Cazes, to work as a volunteer with the Bogert School Musical for the 2024/25 school year. *
2. Approve Thomas Farrell as a substitute teacher/paraprofessional for the 2024/25 school year. Mr. Farrell holds a NJ Elementary School K-6 Teaching Certificate.
3. Approve accompanist, Carolyn Greenberg, to work as a volunteer with the Bogert School Winter Concert for the 2024/25 school year.
4. Approve Ava Lorusso as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Lorusso holds a NJ Substitute Teaching Certificate.
5. Approve Katie Maphis as a substitute teacher/paraprofessional for the 2024/25 school year. Ms. Maphis holds a NJ Substitute Teaching Certificate. *
6. Approve Kristine Mollema as a substitute teacher/paraprofessional for the 2024/25 school year. Ms. Mollema holds a NJ Elementary School K-6 Teaching Certificate and Students with Disabilities Certificate.
7. Approve Mackenna Olsen as a substitute teacher/paraprofessional for the 2024/25 school year, subject to the satisfactory completion of the criminal history records check required by law. Ms. Olsen's NJ Substitute Teaching Certificate is pending. *
8. Approve Stefanie Siegel as a substitute teacher/paraprofessional for the 2024/25 school year subject to the satisfactory completion of the criminal history records check required by law. Ms. Siegel holds a NJ Substitute Teaching Certificate.

*Related to staff member

IX. FINANCE

Mrs. Imbasciani

This motion will be one motion which encompasses Items A through J will be voted on at this meeting. This motion has been recommended for approval by the Superintendent.

A. Approve the Minutes of Board Meetings:

November 18, 2024

B. Approve the Bills List for November 2024 as follows:

10	General Current Expense	\$85,221.18
11	General Current Expense	\$2,494,949.01
12	Capital Outlay	\$157,175.65
20	Special Revenue Funds	\$28,998.84
60	Enterprise Fund	\$31,378.61
	Total	\$2,797,723.29

C. Approve the Transfers for November 2024.

- D. Approve the the Board Secretary and Treasurer's Reports dated November 2024 and to certify that after review of these reports and upon consultation with appropriate district officials, as to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.
- E. Approve Application for Payment #5, for Laumar Roofing Co. Inc, in the amount of \$97,852.02.
- F. Approve the cancellation of the Payroll Account Checks as follows:

Date	Check Number	Amount
4/30/2022	112535	\$93.89
6/15/2022	113353	\$503.46
7/31/2022	113815	\$54.17
2/28/2023	117516	\$89.45
10/15/2023	118061	\$88.19
10/30/2023	118110	\$68.68
11/30/2023	118197	\$29.40
3/15/2024	118553	\$117.54
4/30/2024	118665	\$58.77
5/15/2024	118698	\$88.16

- G. Approve Weatherproofing Technologies Inc. to provide extensive roof maintenance at Cavallini Middle School at a total cost of \$16,449.72. (Pricing as per WTI/ESCNJ Project #5060267)
- H. Accept the donation of \$2,000.00 from the USR PTO to Reynolds School to purchase indoor recess equipment.
- I. Accept the donation of \$3,000.00 from the USR PTO to Bogert School to purchase indoor recess equipment.
- J. Approve the following Travel Expenses:

Program Name	Date	Employee	Registration Fee	Travel Cost
Conquer Math Pompton Plains, NJ	December 10, 2024	Amy D'Ambola	\$190.00	\$0.00
NJASA Techspo '25 Atlantic City, NJ	January 30, 2025	Dan Cazes	\$365.00	\$177.18

X. **PUBLIC COMMENT**

XI. **ADJOURNMENT**

Mrs. Gandara